

ST. MARY'S PASTORAL COUNCIL MEETING MINUTES 3/24/2015

PRESENT: Msgr. Gene, Fr. Robert, Leo Voigt, Stephanie Fix, Kurt Snyder, John Grasl, Deacon Terry Glatt, Michael Wolf.

Absent: Shawn Morlock, Carolyn & Tom Hesford, Dick Heidt

Minutes from the February meeting were approved with no corrections

INFORMATION ITEMS:

+ The Volunteer Appreciation Banquet was a big success. Msgr. Gene was pleased with the turnout. Served approximately 225 people. The gift certificates used for door prizes were very well received. Next year we need to put knives with the forks at the place settings. Everyone thought things went very well. The Decorations were very nice—thanks to Shawn and Stephanie for coordinating the decorations.

+ Msgr. Gene informed the Council that the first draft of the budget is out of balance with approximately a \$19,400 deficit. One thing that needs to be finalized is the budgeting figures of Light of Christ Schools. Collection revenues continue to be strong and Msgr. Is pleased with that and it puts us in a better budgeting position than previous years. Msgr. Was pleased with the first draft of the budget and the Finance Council will continue it work to balance the budget and continue to provide the Pastoral Council with updates. Msgr. Gene also indicated that he felt the deficit for the end of the upcoming fiscal year should not be as bad due to the increased revenue from the collection.

+ In Light of Christ School news, Msgr. Gene indicated that they have received the audit/study results for the fundraising possibilities throughout the system. The study results made some good observations, challenges, and recommendations. Msgr. Gene felt the study provided some helpful information. Enrollment continues to be strong for the upcoming school year, especially at St. Mary's Grade School. There will be some extensive make-overs and capital improvements at St. Mary's Grade School over the summer including new carpet, cupboards, and other needed improvements. PTO funds and other funds raised will be used to pay for the improvements. There has also not been much movement on land acquisition issues for a new school.

DISCUSSION ITEMS:

+ John Grasl suggested that we get a list of the Pastoral Council Members who will be either completing their terms on the Council in July or who will be eligible for re-appointment to the council. We will be appointing a Nomination Committee at the next meeting. Anyone other than those with terms expiring who would be willing to serve on the Nomination Committee should let Mike know at or before the next Council meeting.

Terms on the Council expire as follows:

July 2015: John Grasl, Stephanie Fix, Tom & Carolyn Hesford

July 2016: Shawn Morlock, Leo Voigt, Michael Wolf

July 2017: Kurt Snyder, Dick Heidt, Deacon Terry

+ The members discussed updating the PPC Constitution in regards to developing portfolio holders for the Four Pillars of Stewardship. We reviewed the list of pillar areas and involvement areas to determine that all groups have been identified. It was determined that all groups have been identified. There was discussion of members choosing between the different committees or groups to be a portfolio holder of, but after some discussion, it was decided that it is much easier to make each of the pillars a portfolio in itself and that a council member(s) would be a portfolio holder of one of the four pillars. There was discussion of members holding the portfolio for one of the pillars that they might be involved in based on other groups or committees they serve on. We found that several council members are serving on committees in more than one of the four pillars so we decided to have people volunteer for a specific pillar.

The members present decided that Msgr. Gene and Fr. Robert would not be a part of the portfolio process. It was also suggested that the Chairperson of the Council not be assigned to a specific portfolio, but rather the Chairperson oversee the four portfolios and be available for assistance wherever needed. With those recommendations, that leaves eight council members available to serve as portfolio holders for one of the four pillars. It was decided that two members serve together as portfolio holders for each of the four pillars.

Kurt made a good suggestion that when members are assigned or volunteer for one of the four portfolios, that the two members serving together do not have their membership terms ending in the same year.

Mike asked the members present if they had any preferences on which pillar they would be willing to serve as a portfolio holder. From discussion at the meeting and taking into consideration those who weren't at the meeting, we came up with these tentative assignments as portfolio holders:

<u>FORMATION</u>	<u>HOSPITALITY</u>	<u>SERVICE</u>	<u>PRAYER</u>
Stephanie	Kurt	John	Deacon Terry
Shawn	Leo	Dick	Tom & Carolyn

We will finalize the final assignments at the April 2015 meeting. It was also suggested that when a council member has completed their service on the Parish Council and a new member comes on to the Council, that the new member take the portfolio position of the member leaving the Council. This will assure that we continue to have portfolio holders with ending terms that are not the same.

With the implementation of assigning portfolios for the Four Pillars, there may need to be some changes to the PPC Constitution. We will have Steve prepare that for our April 2015 meeting. The following update to the PPC Constitution was discussed:

- 1) The Chairperson of the Parish Pastoral Council shall appoint two members of the Council, excluding the Pastor and Associate Pastor, to serve as portfolio holders for each of the Four Pillars.**
- 2) The Chairperson of the Parish Pastoral Council will not be assigned to a specific portfolio. The Chairperson will oversee all four pillars and offer assistance to portfolio holders as needed.**
- 3) Portfolio holders should not have terms ending in the same year.**
- 4) New members coming on to the Council shall replace the portfolio position of the member leaving the Council.**

Additional language or language revision to the above suggestions may be needed to update the PPC Constitution and those revisions may be given to Steve for consideration prior to the April 2015 meeting and we will also discuss any additional changes or revisions to the PPC Constitution at the April 2015 meeting.

+ Additional work was done on refining the Vision Statement. The following revisions were made to the first three statements:

- 1) There were no revisions to the first statement.**

2) The second statement was revised to read:

To be priestly people of prayer that celebrate our communal life in the Holy Spirit.....

We are a prayerful community that worships and celebrates together, especially the Eucharist, out of a deep sense of our oneness with God. Our prayer lives, guided by the Holy Spirit, purifies and focuses our intentions to be disciples of the Lord.

3) The third statement was revised to read:

To be prophets formed by faith, called to proclaim the good news.....

We nurture the life-long faith formation journey of conversion from selfishness to selflessness; to loving as God loves. Our formation encompasses education of the mind and conversion of the heart that deepens knowledge and understanding which both flow from, and lead to, a life of holiness.

4) The fourth statement needs a lot of work and needs to be significantly revised. Council members should try and do some work prior to the April 2015 so that we can come up with version that describes the Service Pillar.

DECISION ITEMS:

Mike suggested that we postpone the final approval of the Mission Statement and Vision Statement until the next meeting after we do some more work on Vision Statement #4. All members present agreed

PASTORS COMMENTS:

+ Msgr. Gene indicated that he hopes to have a draft of the budget ready for the Parish Pastoral Council at the April 2015 meeting.

+ The Diocese audit has gone well and there were some minor suggestions for improvement. The audit suggested that the St. Jude and Altar Society funds run through the parish rather than through their own checking accounts. Msgr. Gene will work with these two groups to come to a solution that will work for everyone.

+ The Cemetery has a separate tax ID and doesn't really need to. At the end of 2015 the Cemetery's tax ID will be dissolved. Currently everything is being run through the parish so there is no need to have a separate tax ID number for the Cemetery.

+ Starting in July, the payroll for all of the parishes will be run through the Diocese. There will be a centralized payroll system for all of the parishes.

Meeting adjourned at 6:57pm

Minutes by: Michael Wolf

NEXT MEETINGS: Tuesday's: April 28th, May 26th, June 23rd