

Minutes

St. Mary's Altar Society

Date and Time: Sunday, April 17, 2016

First and Last Name	Title	Organization
Alvina Reichert	President	St. Mary's Altar Society
Judy DeWitz	Secretary	St. Mary's Altar Society
Nancy Morth	Treasurer	St. Mary's Altar Society
Mary Bartsch, Donna Bloom-Hipfner	Members	St. Mary's Altar Society

Topic	Discussion	Conclusion
CALL TO ORDER	President Reichert called the meeting to order. An "Our Father" was said for all Living Members.	
AGENDA	Additional items added to the agenda – <ul style="list-style-type: none"> • School Kitchen repair/renovation • Louise Rogstad Benefit 	
CORRESPONDENCE	Cards of appreciation to the Altar Society for funeral service were received from family members of -- <ul style="list-style-type: none"> • Emma Haag and • Leroy Klein 	
MINUTES	Minutes from March 20, 2016 meeting were reviewed by members.	Donna Bloom-Hipfner and Mary Bartsch seconded to accept the minutes as presented. Motion carried.
FINANCIALS	Nancy Morth, Treasurer, reported: <ol style="list-style-type: none"> 1. Savings \$ 11,126.36 2. Checking \$ 3,375.98 Income included monies received for three funerals and a card party. Expenses included purchase of supplies for serving funerals, etc. and for Housekeeper for the Priests' Residence.	Mary Bartsch moved and Donna Bloom-Hipfner seconded to accept the financial report as presented. Motion carried.
OLD BUSINESS	<ul style="list-style-type: none"> ➤ <u>April Card Party, 4-10-16</u> 17 people attended ➤ <u>Mass for Altar Society Members</u> President Reichert sent email to Mary Vandal requesting the Mass be scheduled for the 9:00am Mass on May 22. Pews will be reserved for members to sit together. This date has not yet been confirmed. ➤ <u>Revised Funeral Duties</u> Members reviewed the draft of the Guidelines previously provided by Meredith Gross. Some suggestions were submitted and will be included. 	<p>This was the last card party for this season.</p> <p>Tentatively scheduled for 9:00am Mass on May 22, with special fellowship for members to follow, during the weekly fellowship.</p> <p>Guidelines for serving funerals were finalized by members. [These are attached to these minutes.]</p>

	<ul style="list-style-type: none"> ➤ <u>Fall Dinner</u> Discussed possible dates for the Fall Dinner. ➤ <u>Keys</u> President Reichert reported she has been talking with Steve Braus regarding a way for members to access the building keys necessary when they are serving a funeral or other event. ➤ <u>Table Cloths</u> Members discussed possible alternatives for having wrinkle free tablecloths – including using different laundering or pressing options, using professional cleaners, or purchasing different tablecloths. 	<p>Determined a tentative date of October 2. Alternate dates were discussed; no decision made.</p> <p>President Reichert will continue the discussion of alternatives with Steve.</p> <p>Discussion of options will continue.</p>
NEW BUSINESS	<ul style="list-style-type: none"> ➤ <u>April Fellowship – 4-24-16</u> Plans were made for the monthly fellowship to be served by Altar Society. ➤ <u>School Kitchen Repairs & Renovation</u> Sharon Mertz, school cook, provided information and her suggestions regarding a renovation of the school kitchen over the summer and asked for input from members, including -- <ul style="list-style-type: none"> • Kitchen Sewer Repairs • Kitchen Walk-in Cooler/Freezer Replacement • New Cabinets on west side (used by Altar Society when serving events) ➤ <u>Church Bathroom Doors</u> Members discussed a possible renovation of the bathroom doors – to have “automatic” door openers installed. Other considerations were discussed, including enlarging the stalls in the women’s restroom. ➤ <u>Louise Rogstad Benefit</u> Mary Bartsch reported embroidered towels were donated to this fundraiser on behalf of the Altar Society. 	<p>Nancy and Paul Morth will bring food and serve. Judy DeWitz will also provide food.</p> <p>Following the meeting, the members attending went to the school kitchen to review Sharon’s report, with a consensus that they agreed with her suggestions. Mary Bartsch will be the Altar Society’s contact regarding any questions.</p> <p>Judy DeWitz will check into possible grants that may be available for funding such a project.</p>
CALENDAR	Next Meeting Date – May 15, 2016	
ADJOURNMENT	<p>Meeting adjourned.</p> <p>President Reichert closed the meeting with a “Hail Mary” for Deceased Members</p>	Mary Bartsch moved and Donna Bloom-Hipfner seconded to adjourn the meeting. Motion carried.

Respectively submitted by Judy DeWitz, Secretary