

Minutes

St. Mary's Altar Society

Date and Time: Sunday, November 20, 2016

First and Last Name	Title	Organization
Alvina Reichert	President	St. Mary's Altar Society
Judy DeWitz	Secretary	St. Mary's Altar Society
Nancy Morth	Treasurer	St. Mary's Altar Society
Donna Bloom-Hipfner, Mary Ludwig, Mary Bartsch	Members	St. Mary's Altar Society

Topic	Discussion	Conclusion																
CALL TO ORDER	President Reichert called the meeting to order. An "Our Father" was said for all Living Members.																	
AGENDA	No additional items were added to the agenda.																	
CORRESPONDENCE	Card of appreciation was received from family members of -- <ul style="list-style-type: none"> Donald Stoltz for serving at funeral service 	Altar Society received card of appreciation.																
MINUTES	Members reviewed minutes from October 16, 2016. Typo was corrected.	Mary Ludwig moved and Donna Bloom-Hipfner seconded to accept the minutes as corrected. Motion carried.																
FINANCIALS	Nancy Morth, Treasurer, reported: <ol style="list-style-type: none"> Savings \$ 8,168.29 Checking \$ 8,910.54 Income included monies received from serving two funerals, Sunday fellowships and a card party. Scrip cards were purchased for future card parties.	Donna Bloom-Hipfner moved and Mary Bartsch seconded to accept the financial report as presented. Motion carried.																
OLD BUSINESS	<p>➤ <u>Final financial Review -- Fall Dinner, October 2, 2016</u></p> <p>Meals served ~ 435 meals</p> <p><u>Income</u></p> <table> <tr> <td>Meals</td> <td>\$ 4,050.00</td> </tr> <tr> <td>Silent Auction</td> <td>3,592.00</td> </tr> <tr> <td>Cards</td> <td>237.00</td> </tr> <tr> <td>Donations</td> <td><u>120.00</u></td> </tr> <tr> <td>Total Income</td> <td>\$ 7,999.00</td> </tr> </table> <p><u>Expenses</u></p> <table> <tr> <td>Meals</td> <td>\$ 1,375.52</td> </tr> <tr> <td>Silent Auction</td> <td><u>541.85</u></td> </tr> <tr> <td>Total Expenses</td> <td>\$ 1,917.37</td> </tr> </table> <p>Net Income, Meal \$ 2,674.48 Net Income, Silent Auction \$ 3,050.15 Net Income, Cards \$ 237.00 Net Income, Donations \$ 120.00</p> <p>Discussed price of dinner for 2017. Mary Bartsch moved and Mary Ludwig seconded the price be set at \$10.</p> <p>Discussed suggestions for next year's Silent Auction. Reviewed the ones made last month and added to the list.</p>	Meals	\$ 4,050.00	Silent Auction	3,592.00	Cards	237.00	Donations	<u>120.00</u>	Total Income	\$ 7,999.00	Meals	\$ 1,375.52	Silent Auction	<u>541.85</u>	Total Expenses	\$ 1,917.37	<p>2016 Fall Dinner Financial Review</p> <p>Next year's dinner price will be \$10.</p> <p><u>2017 Silent Auction Suggestions</u></p> <ul style="list-style-type: none"> ○ Cut-off deadline for contributions – maybe keep late donations for another time/year ○ Put higher bid on more expensive items ○ Use a minimum bid on ALL items ○ Children bidding – yes/no; at what age ○ Announcement of closing time (use microphone) ○ Keep tables up to sort items for pick-up ○ Have two people to assist with checking & payment ○ Arrange for pick up/paying of items the following day
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	<ul style="list-style-type: none"> ➤ <u>Cleaning/Organizing Church Kitchen – Check list use</u> Executive Committee is working on a check-list that can be used when individuals/groups are renting the kitchen, to ensure items are returned to appropriate storage areas and kitchen is clean for the next event. ➤ <u>Card Party – November 13</u> – 24 individuals attended 	<p>Multipurpose Room Kitchen Rental Check List is being developed so users are aware of their responsibilities when the event ends.</p>
NEW BUSINESS	<ul style="list-style-type: none"> ➤ <u>Revision of Funeral Serving Instructions</u> With the school kitchen renovation, the current instructions need a revision. ➤ <u>Election of Officers</u> Following Bylaws, President Alvina appointed Mary Bartsch and Donna Bloom-Hipfner to the nominations committee. The office of Treasurer is open for election this Fall. ➤ <u>Confirmation Gifts</u> Shelia Gilbertson, Faith Formation, requested Altar Society provide a cross for the 42 ninth grade students being confirmed November 27, 2016 at a total cost of \$114.93. Mary Ludwig moved and Donna Bloom-Hipfner seconded Altar Society provide the gift of crosses gift as requested Motion carried. ➤ <u>Sunday Fellowship, November 27, 2016</u> Mary Ludwig and Alvina Reichert will serve. ➤ <u>Card Party, December 11, 2016</u> Alvina Reichert and Nancy Morth will serve this event. ➤ <u>Christmas Gifts</u> Discussed gifts for Monsignor Gene Lindemann, and Deacons Michael Marback, Harvey Hanel, Terry Glatt, and Daniel Brooke. Mary Ludwig moved and Donna Bloom-Hipfner seconded that a cash gift of \$100 be given to Msg. and \$50 gas gift cards for each of the deacons. ➤ <u>Altar Society Christmas Dinner</u> Plans made for Christmas Dinner to be held Jan. 15, 2017: -- Altar Society will furnish Chicken from Wood House; --Alvinia & Donna will prepare potatoes; --Other, attendees will be asked to bring salad or desert; --Announcement will be placed in the bulletin; --Membership renewals -- Use "Table Talk" to ask members why they don't regularly attend monthly meetings (so changes might be made). 	<p>Alvinia Reichert and Nancy Morth will revise the current Funeral Serving Instructions.</p> <p>Nominating Committee met and nominated Nancy Morth for another term as Treasurer. Elections will be held at the December meeting.</p> <p>Altar Society will provide a gift of a cross for the 9th graders being confirmed on November 27, 2016.</p> <p>Sunday Fellowship, Nov. 27— Mary Ludwig & Alvina Reichert</p> <p>Card Party, Dec. 11— Alvina Reichert & Nancy Morth</p> <p>Christmas gifts cards will be given to Monsignor and each of the four deacons.</p> <p>Plans were made for Christmas Dinner – Jan. 15, 2017</p>
CALENDAR	Next Meeting Date – January 15, 2016	
ADJOURNMENT	<p>Meeting was adjourned.</p> <p>President Reichert closed the meeting with a "Hail Mary" for Deceased Members</p>	<p>Mary Bartsch moved and Donna Bloom-Hipfner seconded the meeting be adjourned. Motion carried.</p>

Respectively submitted by Judy DeWitz, Secretary