

Minutes

St. Mary's Altar Society

Date and Time: Sunday, December 18, 2016

First and Last Name	Title	Organization
Alvina Reichert	President	St. Mary's Altar Society
Judy DeWitz	Secretary	St. Mary's Altar Society
Nancy Morth	Treasurer	St. Mary's Altar Society
Donna Bloom-Hipfner, Meredith Gross, Mary Bartsch	Members	St. Mary's Altar Society

Topic	Discussion	Conclusion
CALL TO ORDER	President Reichert called the meeting to order. An "Our Father" was said for all Living Members.	
AGENDA	No additional items were added to the agenda.	
CORRESPONDENCE	Card of appreciation was received from the family of -- <ul style="list-style-type: none"> Albert Ternes for serving at funeral service 	Altar Society received card of appreciation.
MINUTES	Members reviewed minutes from November 20, 2016.	Mary Bartsch moved and Donna Bloom-Hipfner seconded to accept the minutes as presented. Motion carried.
FINANCIALS	Nancy Morth, Treasurer, reported: <ol style="list-style-type: none"> Savings \$ 8,168.48 Checking \$ 7,941.60 Income included monies received from serving two funerals, Sunday fellowship and a card party. Expenses included crosses for confirmation students, script cards for Christmas gifts to Monsignor and Deacons, holiday flowers, cupboard supplies.	Mary Bartsch moved and Meredith Gross seconded to accept the financial report as presented. Motion carried.
OLD BUSINESS	<ul style="list-style-type: none"> ➤ <u>Card Party – December 11</u> – 16 individuals attended ➤ <u>Revised Funeral Instructions</u> Reviewed and discussed current instructions. ➤ <u>Meeting/Brunch for the year's "funeral servers"</u> As a thank you for those currently serving for funerals, a brunch will be held in Monsignor Feehan Hall on January 14. A tour of the new kitchen facilities will be provided. Questions and input from the servers will also be invited so that the instructions can become relevant for all servers. ➤ <u>Cleaning/Organizing Church Kitchen – Check-list use</u> Executive Committee is working on a check-list that can be used when individuals/groups are renting the kitchen, to ensure items are returned to appropriate storage areas and the kitchen is clean for the next event. 	Card Party, Dec. 11— Alvina Reichert & Nancy Morth Following today's discussion, Alvina Reichert will edit the current instructions Date – January 14, 2017 @ 9am. Meredith Gross will invite the servers. Mary Bartsch will prepare egg bakes and Judy DeWitz will provide a variety of breakfast breads. Alvina Reichert and Nancy Morth will also be serving. Multipurpose Room Kitchen Rental Check List is being developed so users are aware of their responsibilities when the event ends.

<p>NEW BUSINESS</p>	<ul style="list-style-type: none"> ➤ <u>Hearing Devices for Mass</u> St. Mary's parish will be implementing a "Hearing Assistance" program for parishioners. Altar Society was asked to provide a donation to this program to be implemented by Christmas. Since a decision was needed prior to the next regular meeting of the Altar Society, the Executive Committee met via phone and made a decision to donate \$900. ➤ <u>Purchase of additional Corelle plates and cups</u> Discussed the need for additional plates so that it is not necessary to always move plates from the MultiPurpose kitchen to Monsignor Feehan Hall whenever an event is held there. Availability and prices will be investigated at Albertsville Outlet Store, Wal-Mart, Fleet Farm, and other outlets. ➤ <u>Election of Officers</u> Following the Bylaws, election was held for Treasurer. The Nominations Committee, Mary Bartsch and Donna Bloom-Hipfner, nominated Nancy Morth. Hearing no other nominations, the Committee's recommendation was accepted unanimously. ➤ <u>Gift Cards for parish Appreciation Dinner</u> Discussed donation of gift cards to be used for the parish annual Appreciation Dinner to be held in February. ➤ <u>No Sunday Fellowship for December</u> The 4th Sunday is Christmas day and therefore, there will be no fellowship. ➤ <u>Card Party, January 8, 2017</u> Alvina Reichert and Nancy Morth will serve this event. ➤ <u>Altar Society Christmas Dinner</u> Plans were reviewed for Christmas Dinner to be held Jan. 15, 2017: -- Altar Society will furnish Chicken from Wood House; -- Alvinia & Donna will prepare potatoes; -- Other attendees will be asked to bring salad or desert; -- Announcement will be placed in the bulletin; -- Membership renewals -- Use "Table Talk" to ask members why they don't regularly attend monthly meetings (so changes might be made). 	<p>Donation of \$900 will be made to St. Mary's Parish for the Hearing Assistance program.</p> <p>Mary Bartsch moved and Meredith Gross moved that 300 additional plates and 80 to 100 additional cups be purchased. Motion passed. Judy DeWitz will check at Albertsville outlet in December. Other stores will also be researched.</p> <p>Nancy Morth was elected for second term as Treasurer.</p> <p>Meredith Gross moved and Donna Bloom-Hipfner seconded to donate \$200 for gift cards to be used at the parish Appreciation Dinner. Motion passed.</p> <p>Altar Society is not serving fellowship in December</p> <p>Card Party, Jan 8 — Alvina Reichert & Nancy Morth</p> <p>Reviewed plans for Altar Society Christmas Dinner – Jan. 15, 2017</p>
<p>CALENDAR</p>	<p>Next Meeting Date – February 19, 2017</p>	
<p>ADJOURNMENT</p>	<p>Meeting was adjourned.</p> <p>President Reichert closed the meeting with a "Hail Mary" for Deceased Members</p>	<p>Donna Bloom-Hipfner moved and Mary Bartsch seconded the meeting be adjourned. Motion carried.</p>

Respectively submitted by Judy DeWitz, Secretary