

Minutes

St. Mary's Altar Society

Date and Time: Sunday, February 19, 2017

First and Last Name	Title	Organization
Alvina Reichert	President	St. Mary's Altar Society
Judy DeWitz	Secretary	St. Mary's Altar Society
Nancy Morth	Treasurer	St. Mary's Altar Society
Donna Bloom-Hipfner, Meredith Gross, Mary Bartsch, Mary Ludwig, Kathy Eckert	Members	St. Mary's Altar Society

Topic	Discussion	Conclusion
CALL TO ORDER	President Reichert called the meeting to order. An "Our Father" was said for all Living Members.	
AGENDA	Additional agenda items – Display of historical items	Requested - Donna Bloom-Hipfner
CORRESPONDENCE	Cards of appreciation were received from the families of – Ted Stein and Leo Senger for serving at their funeral services.	Altar Society received cards of appreciation.
MINUTES	Members reviewed minutes from January 15, 2017.	Mary Ludwig moved and Kathy Eckert seconded acceptance of minutes as presented. Motion carried.
FINANCIALS	Nancy Morth, Treasurer, reported: <ol style="list-style-type: none"> 1. Savings \$ 8,168.91 2. Checking \$ 7,140.76 Income included monies from serving two funerals, Sunday fellowships and a card party. Expenses included Scrip donation to St. Mary's Volunteer Appreciation Lunch, name tags for new ushers, blank name tags for volunteers, and table supplies including 24 sugar bowls, 12 coffee carafes, 12 creamers.	Donna Bloom-Hipfner moved and Mary Ludwig seconded to accept the financial report as presented. Motion carried.
OLD BUSINESS	<ul style="list-style-type: none"> ➤ <u>Card Party – February 12</u> 20 individuals attended ➤ <u>Corelle dinnerware purchase update</u> President Alvina shared there was a mistake in the original order for the plates. That order was cancelled and a new order was placed for 288 dinner plates from Wal-Mart. Also, inquiries are being made regarding purchase of coffee cups. ➤ <u>Name Tags for Volunteer Servers</u> Judy DeWitz reported the reusable nametags were ordered-- 15 blank nametags, similar to ones used by the Ushers. These are gray in color with the "St. Mary's" imprint at the top and "volunteer" at the bottom. A dry erase marker will be used for individuals to print their name and then erase it when the event is over. Several will be stored on magnetic boards in both the church and school kitchens. The pen will be attached and instructions will be posted. Loren DeWitz will make and install the boards. ➤ <u>Reserve Signs for Family Tables</u> The "Reserve for Family" signs are made and will be completed by the March meeting. ➤ <u>New Serving Items</u> President Alvina reported the carafes, creamers and sugar bowls as discussed have been purchased & stored. 	<p>Alvina Reichert & Nancy Morth served.</p> <p>Dinner plates are being reordered and inquiries about coffee cups are being made.</p> <p>"Reusable" nametags were purchased and will be placed in both the church and school kitchens.</p> <p>Judy DeWitz is following up with request for "Reserve.." signs, to be completed by next month's meeting.</p>

	<p>➤ <u>New Tablecloths for Long Tables</u> Discussion continues regarding securing appropriate, “non-wrinkling” material for new tablecloths. Judy DeWitz reported she has done further investigation and is waiting information from sales people. By consensus, members would prefer the colors of “cream or brown.” That decision will be made when information is received.</p> <p>➤ <u>Purchase of chairs for choir and for “accessible” section</u> President Alvina has done considerable research, including discussion with Diane Grotewold, into possible alternatives. She appointed a committee, herself and Judy DeWitz, to continue with this project.</p>	<p>The project of finding appropriate material for new tablecloth continues. Judy DeWitz is gathering additional information.</p> <p>Prior to the next meeting, Alvina Reichert and Judy DeWitz will meet to review alternatives for purchase of chairs for choir and accessible section in the church.</p>
NEW BUSINESS	<p>➤ <u>New Vestments for Priest and Deacons</u> The vestments currently being used are becoming worn. Deacon Michael is researching possible sources and costs and will be providing that info to President Alvina by the next meeting. When that information is received, members can consider what support might be offered.</p> <p>➤ <u>Funeral Helpers</u> Since Altar Society has assumed the sole responsibility for providing funeral servers, Meredith Gross shared that she has often had difficulty finding enough individuals to serve. Members discussed how we might inform members of St. Mary’s of the need for more participation in this service.</p> <p>➤ <u>Vacuum Cleaner (stored in church kitchen)</u> Mary Bartsch reported she had the vacuum cleaned after it had been clogged to the point of needing a replacement belt. The proper use of the sweeper and ways to distribute that information to the users of the sweeper was discussed.</p> <p>➤ <u>February Fellowship</u> There will be no February Fellowship as there will be a “Breakfast to Serve and Benefit the Homeless” on that date.</p> <p>➤ <u>Card Party, March 12, 2017</u> Alvina Reichert and Nancy Morth will serve this event.</p> <p>➤ <u>March and April Fellowships</u></p> <ul style="list-style-type: none"> • March – details to be determined at March Meeting. • April – Donna Bloom-Hipfner volunteered her and Blaine to serve the fellowship. <p>➤ <u>April Altar Society Monthly Meeting</u> Since the regular date falls on Easter, a tentative decision was made to not hold a meeting in April.</p> <p>➤ <u>Display of Altar Society Memorabilia</u> Donna Bloom-Hipfner reported visiting with Msgr. Lindemann regarding the display case and learned there are plans for additional historical items to be displayed in the Gathering Space. Therefore, members determined this project should be tabled at this time.</p>	<p>Altar Society is gathering information for replacement of vestments for the priest and deacons.</p> <p>Members discussed ways to involve more members of St. Mary’s of the need for more funeral servers.</p> <p>The vacuum cleaner from the church kitchen was repaired after being “severely” clogged.</p> <p>No Altar Society Fellowship in February.</p> <p>Card Party, March 12 — Alvina Reichert & Nancy Morth.</p> <p>Donna Bloom-Hipfner will serve April Fellowship.</p> <p>Tentatively, no meeting will be held in April.</p> <p>The project to display Altar Society historical memorabilia will be tabled for the immediate future.</p>
CALENDAR	Next Meeting Date – March 19, 2017	
ADJOURNMENT	Meeting was adjourned. President Reichert closed the meeting with a “Hail Mary” for Deceased Members	Mary Ludwig moved and Mary Bartsch seconded the meeting be adjourned. Motion carried.

Respectively submitted by Judy DeWitz, Secretary