

Minutes

St. Mary's Altar Society

Date and Time: Sunday, March 19, 2017

First and Last Name	Title	Organization
Alvina Reichert	President	St. Mary's Altar Society
Judy DeWitz	Secretary	St. Mary's Altar Society
Nancy Morth	Treasurer	St. Mary's Altar Society
Donna Bloom-Hipfner, Meredith Gross, Mary Bartsch, Mary Ludwig	Members	St. Mary's Altar Society

Topic	Discussion	Conclusion
CALL TO ORDER	President Reichert called the meeting to order. An "Our Father" was said for all Living Members.	
AGENDA	No additional agenda items were brought forth	
CORRESPONDENCE	Card of appreciation was received from the family of Cecile Lemieux for serving at her funeral service.	Altar Society received card of appreciation.
MINUTES	Members reviewed minutes from February 19, 2017.	Donna Bloom-Hipfner moved and Mary Ludwig seconded acceptance of minutes as presented. Motion carried.
FINANCIALS	Nancy Morth, Treasurer, reported: <ol style="list-style-type: none"> 1. Savings \$ 8,169.09 2. Checking \$ 6,335.38 Income included monies from serving a funeral, a card party and member dues. Expenses included cupboard supplies, new dinner plates, check blanks and stamp, and an usher tag.	Meredith Gross moved and Donna Bloom-Hipfner seconded to accept the financial report as presented. Motion carried.
OLD BUSINESS	<ul style="list-style-type: none"> ➤ <u>Card Party – March 12</u> 6 individuals attended (there was bad weather on this day). ➤ <u>Corelle dinnerware purchase update</u> President Alvina reported 257 Corelle dinner plates were purchased at cost of \$680.52. ➤ <u>Name Tags for Volunteer Servers</u> Judy DeWitz reported the reusable nametags were received and have been placed, along with instructions to use dry-erase pens, in both kitchens. ➤ <u>Reserve Signs for Family Tables</u> Judy DeWitz provided several samples of table sign-holders for the "Reserve for Family" signs to be used during funerals. Members selected the design which will be purchased and the holders, signs, and directions will be placed in the school kitchen. ➤ <u>Purchase of chairs for choir and for "accessible" section</u> President Alvina provided an update on the upholstery and/or replacement of the chairs for the choir and the "accessible" section. She plans to continue working on this project. 	<p>Alvina Reichert & Nancy Morth served.</p> <p>257 Corelle Dinner plates were purchased.</p> <p>"Reusable" nametags were purchased and were placed in both the church and school kitchens.</p> <p>Mary Ludwig moved and Donna Bloom-Hipfner seconded the designated sign holder to be purchased for the "Reserve for Family" signs. Motion carried.</p> <p>Alvina Reichert updated the members regarding the choir chairs and chairs for "accessible" section.</p>

	<p>➤ <u>New Vestments for Priest and Deacons</u> President Alvina stated she had received a report from Deacon Michael that he is researching cost and sources for the new vestments. To date, it appears that the cost to replace the sets, used throughout the year by Monsignor and Deacons, would be approximately \$8000. Deacon Michael reported he is also exploring the possibility of a contribution from other donors.</p> <p>➤ <u>Funeral Helpers</u> Since Altar Society has assumed the sole responsibility for providing funeral servers, it has realized the difficulty in finding enough individuals to serve. Ways to address this issue were discussed, including the possible lack of awareness by church members for the need of volunteers. Therefore, after the Easter season, a flyer will be inserted in the church bulletin requesting individuals to share in this service. Also, plans are being made to call those church members who might be available.</p> <p>➤ <u>Church Audit</u> Monsignor Gene joined the meeting and shared information regarding the audit recommendations and/or requirements. Nancy Morth will meet with Cressy Aberle to discuss implementations that need to occur.</p>	<p>Mary Bartsch moved and Mary Ludwig seconded that the Altar Society donate \$8000 toward the purchase of the vestments for Monsignor and Deacons. Motion carried.</p> <p>Members discussed ways to address the need to identify volunteers to serve as funeral servers.</p> <p>The Church financial audit is recommending/requiring new financial procedures. Nancy Morth will meet with Cressy Aberle to discuss a plan of implementation.</p>
NEW BUSINESS	<p>➤ <u>March, April and May Fellowships</u></p> <ul style="list-style-type: none"> • March – President Alvina severing; Mary Ludwig and Judy DeWitz baking. • April – Donna Bloom-Hipfner volunteered her and Blaine to serve. • May – President Alvina serving; Mary Ludwig baking <p>➤ <u>Fall Dinner</u> Discussed possible dates. Options discussed were October 8 or October 15. President Alvina will check the church calendar for availability.</p> <p>➤ <u>2017-18 Altar Society Card Party dates</u> By consensus, dates for next fall and winter card parties will be held on the 2nd Sunday, from November through April.</p> <p>➤ <u>2017-18 Altar Society Regular Meetings</u> Members discussed the Regular Meeting dates for 2017-18. By consensus, the meeting date will continue to be the 3rd Sunday of the month following the 9:00am Mass.</p>	<p>May, April, and May Fellowships--</p> <p>March – Alvina Reichert, Mary Ludwig, Judy DeWitz April – Donna Bloom-Hipfner May – Alvina Reichert, Mary Ludwig</p> <p>Members selected possible dates for Fall Dinner – October 8 or October 15. Alvina will check the church calendar.</p> <p>2017-18 Card party dates-- November, 2017 through April, 2018</p> <p>Altar Society 2017-2018 meeting dates will continue to be the third Sunday following the 9:00 am Mass.</p>
CALENDAR	Next Meeting Date – May 21, 2017 (No meeting in April)	The Regular Altar Society Meeting would be on Easter; therefore, no meeting will be held in April.
ADJOURNMENT	Meeting was adjourned. President Reichert closed the meeting with a “Hail Mary” for Deceased Members	Mary Bartsch moved and Meredith Gross seconded the meeting be adjourned. Motion carried.

Respectively submitted by Judy DeWitz, Secretary