

Minutes

St. Mary's Altar Society

Date and Time: Sunday, October 22, 2017

First and Last Name	Title	Organization
Alvina Reichert	President	St. Mary's Altar Society
Judy DeWitz	Secretary	St. Mary's Altar Society
Nancy Morth	Treasurer	St. Mary's Altar Society
Mary Bartsch, Darlene Faber, Donna Bloom Hiphner, Meredith Gross	Members	St. Mary's Altar Society

Topic	Discussion	Conclusion
CALL TO ORDER	President Reichert called the meeting to order. An "Our Father" was said for all Living Members.	
AGENDA	No additional agenda items were brought forth.	
CORRESPONDENCE	<ul style="list-style-type: none"> A card of appreciation was received from the family of Ottilia Kuntz for serving the funeral. Tony Fladeland, Principal, St. Mary's Grade School, sent an appreciation card for the donation towards the new convection oven in the school kitchen. 	Altar Society received cards of appreciation.
MINUTES	Members reviewed minutes from September 10, 2017. Nancy Morth clarified that since Msgr. Gene has requested Styrofoam products no longer be used, as treasurer, she would investigate the price of products to replace the Styrofoam.	Mary Bartsch moved and Darlene Faber seconded acceptance of minutes as amended. Motion carried.
FINANCIALS	<p>Nancy Morth, Treasurer, reported:</p> <ol style="list-style-type: none"> Savings \$ 8,816.47 Checking \$ 5,670.47 <p>Income included monies received from serving two funerals, KC Fellowship, and Altar Society Fellowship. Expenses included supplies for the Fall Dinner.</p>	Meredith Gross moved and Darlene Faber seconded the financial report as presented. Motion carried.
OLD BUSINESS	<p>➤ <u>Review of Fall Dinner</u></p> <p>Nancy Morth reported – <u>Net Income of event -- \$7013.61</u></p> <p>--Total Income - \$9,300.00 (includes, meal, silent auction, cards, cash & carry sewing items, and scarves)</p> <p>--Total Expenses -\$2,286.39 (includes meal expense, and silent auction expenses)</p> <p>--Silent auction- \$4,062.17 (includes silent auction, cards, cash & carry sewing items, scarves)</p> <p>Comparison with 2016— <u>Increase in Net Income from last year of \$931.98</u></p> <p>Approximately 400 were served (including takeout)</p> <p>Comments included--</p> <p>--many positive comments e.g. "good food," plenty to eat"</p> <p>--gym was set for 230 place settings at one time</p> <p>--some guests wanted a hand stamp to show they had paid</p> <p>--discussed "process" in serving take-outs</p> <p>--received positive feedback for setting guests at tables rather than standing in line waiting to be served.</p>	<p>General review of the Fall Dinner, including:</p> <p>--menu, costs, serving procedures</p> <p>--silent auction, cash & carry sewing items, cards, scarves</p>

	<p>➤ <u>Funeral Helpers – Training Session</u> Following the update President Alvina provided at the Masses last month, she reported receiving several responses from parishioners willing to serve. She has forwarded these to Meredith Gross.</p> <p>President Alvina plans to do a training for all funeral trainers to discuss the process for serving in both the Multi-Purpose Room and in the Gym. She plans to show the location of equipment and supplies and to answer any questions they may have.</p> <p>The question: “who is in charge” during the event was discussed and will be reviewed further.</p> <p>➤ <u>Regarding using only “Non-Styrofoam” cups</u> Nancy Morth reported she has checked on possible alternatives to using Styrofoam, with an approximate cost of 7¢ per cup. Currently, there is a large supply of cups on hand, so those will be used first prior to buying others.</p> <p>➤ President Alvina stated November 12 is the first card party. She prepared advertisement for the event.</p>	<p>Following the presentation to the parishioners last month informing them of the need for more funeral helpers, several new volunteers have come forward.</p> <p>President Alvina is planning to hold a Funeral Helper training session soon to update all the volunteers.</p> <p>Since there is a large supply of Styrofoam cups on hand, they will be used first, then another kind will be purchased for future use.</p> <p>Alvina prepared the advertisements for the event. Judy will deliver them to the local churches and sr. center.</p>
NEW BUSINESS	<p>➤ <u>Fellowship- October 29</u> Altar Society met the fourth Sunday this month, the same weekend we serve Fellowship. So, Altar Society and the St. Francis group switched weekends. Therefore, we will serve the fifth Sunday this month. Volunteers were requested.</p> <p>➤ <u>Money for Confirmation Gifts</u> Shelia Gilbertson requested a donation to purchase a gift for each of the students being confirmed on December 3. The total cost would be approximately \$84.77.</p> <p>➤ <u>Professional Iron for Environment</u> Donna Bloom Hiphner requested a professional iron to be used for environment. Members shared their support.</p> <p>➤ <u>Consideration of future projects</u> Members discussed possible projects to consider—</p> <ul style="list-style-type: none"> • <u>Mystery Dinner</u> – Donna Bloom Hiphner reported attending such a dinner, which served 20-30 people. Registrations were taken in advance, could use a “seasonal” theme, and the charge was “a donation” by those attending. She reported those attending really enjoyed the event. The consensus was to “revisit” this possible activity at the January meeting. • <u>Soup & Blachinda</u> – Discussed possibly making and selling for a fundraiser; will be discussed again in Jan. 	<p>October Fellowship – 10/29/17 Volunteers Serving – Mary Ludwig, Nancy Barth, and Darlene Faber</p> <p>Mary Bartsch moved and Donna Bloom Hiphner seconded approval for the gift request for the Confirmation students. Motion carried.</p> <p>Darlene Faber moved and Donna Bloom Hiphner seconded to purchase a professional iron for environment. Motion carried.</p> <p>Discussed possible future fundraisers. This topic will be considered again in January.</p>
CALENDAR	Next Meeting Date – November 19, 2017	
ADJOURNMENT	Meeting was adjourned. President Reichert closed the meeting with a “Hail Mary” for Deceased Members	Donna Bloom Hiphner moved and Darlene Faber seconded the meeting be adjourned. Motion carried.

Respectively submitted by Judy DeWitz, Secretary